

COMMISSION MEETING MINUTES

Indiana Fire Prevention and
Building Safety Commission
Government Center South
302 W. Washington Street
Indianapolis, Indiana 46204
Conference Center Room B

March 3, 2015

Pursuant to IC 22-12-2-6, the Indiana Fire Prevention and Building Safety Commission's regular monthly meeting was opened by Chairman Hawkins at 9:01 a.m. on March 3, 2015.

(a) Commissioners present at the Commission meeting:

Ron Brown
Gregory Furniss
Kevin Goeden, representing the Commissioner, Department of Labor
John Hawkins, Chairman
Todd Hite, representing the Commissioner, Department of Health
James Hinch
James Jordan
Matt Mitchell
Patrick Richmond
Jessica Scherich
Craig Voigt

Commissioners not present at the Commission meeting:

(b) The following departmental and support staff were present during the meeting:

Legal and Code Services
Cecilia Ernstes-Boxell, Code Specialist
Denise Fitzpatrick, Code Specialist
Beth Sutor, Recorder
Pamela Walters, Staff Attorney

(c) James Schmidt, Deputy Attorney General was present.

2. Old Business

Chairman Hawkins called for any corrections or a motion to approve the minutes of the February 3, 2015, meeting. Commissioner Mitchell moved to approve, with the second by Commissioner Hoch. It was voted upon and carried. Commissioner Brown abstained, stating he had not been in attendance and would therefore not vote.

3. Ordinances

Building Ordinance No. 120114
Fishers, Indiana

Mark Fasel, City of Fishers Building Commissioner, spoke as proponent. He noted that changes, requested at their initial hearing, had been made. Following a brief discussion, Commissioner Furnish moved to approve, with the second by Commissioner Brown. It was voted upon and carried.

Condominium Variance
Indianapolis-Marion County Fire Prevention Code

A variance to the Indianapolis-Marion County Fire Prevention Code that had been granted by the city was presented for Commission approval. Commissioner Mitchell moved to approve, with the second by Commissioner Von Deylen. It was voted upon and carried.

4. Third Party Inspections

RADCO
3220 E. 59th St.
Long Beach, CA 90805

Progressive Engineering
58640 State Road 15
Goshen, IN 46528

Kevin Tapp, Fire and Building Code Enforcement, introduced the applicants, noting they were in good standing. Commissioner Brown moved to approve, with the second by Commissioner Mitchell. It was voted upon and carried.

5. Variances

Tabled Variances

15-01-18(a)(b)(c)(d)(e)(f) Indiana State University Blumberg Hall, Terre Haute

Ed Rensink, RTM Consultants, spoke as proponent. The missing signature had been submitted, and the variance was now eligible to be heard. Staff had given a review rating of "B" to all the applications except (b), which had been given a "C". Commissioner Richard moved to approve all but (b), with the second by Commissioner Von Deylen. It was voted upon and carried. The proponent stated that the same lighting which had been approved for Mink Hall would be used in this residence hall as well. Commissioner Von Deylen moved to approve, with the second by Commissioner Jordan. It was voted upon and carried.

15-01-38 Wernle Youth and Family Treatment Center Admin Building, Richmond

No proponent was present for questions. Commissioner Brown moved to table, with the second by Commissioner Von Deylen. It was voted upon and carried.

15-02-5(d) 747 College, Indianapolis

Ed Rensink, RTM Consultants, spoke as proponent. The request was to design only the residential portion of the building to the requirements in Chapter 4, 2009 IECC, for wood frame construction. Following discussion, Commissioner Hoch moved to approve, with the second by Commissioner Schuchman. It was voted upon and carried.

15-02-20 Children's Park Child Care Center, Mooresville

No proponent was available for questions. Commissioner Hoch moved to table, with the second by Commissioner Von Deylen. It was voted upon and carried.

New Variances

Chairman Hawkins asked for any requests to review variance applications with an "A" or "B" recommendation from staff or abstentions. No variances were called out for individual discussion. Commissioner Von Deylen noted he would abstain from voting on 15-03-12, 617 N. College, Indianapolis, and 15-03-38(a)(b), Indy Fringe Trailhead and Community Room, Indianapolis. Commissioner Mitchell noted he would abstain from voting on variance 15-03-12(a), Cyclotron Vault and Ancillary support, Noblesville, 15-03-15(a)(b), Johnson county Central Dispatch and EOC, Franklin, and 15-03-16, Roper Capstone Building Renovation, Noblesville. Commissioner Hawkins noted he would abstain from voting on 15-03-24, Carton Craft 2015 Addition, New Albany. Commissioner Richard made a motion to approve the

remaining "A" and "B" variances. The second was made by Commissioner Von Deylen. It was voted upon and carried.

The following variances were approved as submitted:

- (1) 15-03-2 Tinker Street Restaurant, Indianapolis
- (2) 15-03-3(a)(b)(d) Canope Parochial School, Berne
- (3) 15-03-5(a)(b) Woodland Terrace of Carmel Elevator 2, Carmel
- (4) 15-03-7 Summit Ridge, Bloomington
- (5) 15-03-8(a)(b) Kimble Drive Apartments, Bloomington
- (6) 15-03-9 Endress+Hauser Wetzer New Building, Greenwood
- (7) 15-03-12 617 N. College, Indianapolis
- (8) 15-03-14(a) Cyclotron Vault and Ancillary Support, Noblesville
- (9) 15-03-15(b) Johnson County Central Dispatch and EOC, Franklin
- (10) 15-03-22 Friendship House New Utility Building, West Lafayette
- (11) 15-03-23 Woodrow Wilson, Terre Haute
- (12) 15-03-25(a)(b) Conagra Dry Distribution Warehouse, Ellettsport
- (13) 15-03-26 Discount Tire, Warsaw
- (14) 15-03-28(a)(b)(c)(d) University of Indianapolis Health Sciences, Indianapolis
- (15) 15-03-30(a)(b) Office Suites, Ellettsport, Indianapolis
- (16) 15-03-33(a)(b) Wanatah Public School Addition and Renovation, Wanatah
- (17) 15-03-34 Ball State University Football Complex, Muncie

The following variances were heard separately:

- (18) 15-03-35 Bluffton Indiana Warehouse, Bluffton

Mike Williamson spoke as proponent. The building was located in a rural area without public water access and the request was to omit the sprinklers required by code. The warehouse had been declared an occupancy due to the chemicals, used in agriculture, stored in the building. A holding tank and a pond had been considered too small, and the sprinkler quote had been \$388,000 which exceeded the cost of the warehouse. The chemicals are kept in stainless steel tanks, with double wall containment. There are no flammables, and the fire employees are not in the building for an entire work day. Following discussion, Commissioner Richard moved to approve, with the second by Commissioner Von Deylen. It was voted upon and carried.

- (19) 15-02-36 Canope Parochial School, Berne

No proponent was present for questions. The Commission discussed if the No Variance Required rating given by staff would apply if the Amish school provided bottled water to the students as called out in their application, but charged the students a fee for the water, an issue not dealt with in the application. Following discussion, Commissioner Von

Deylen moved No Variance Required with the condition that no fee was to be charged for the water. Commissioner Mitchell made the second. It was voted upon and carried.

(20) 15-03-4 Southern Dunes Apartments, Indianapolis

Tim Callas, J&T Consulting, spoke as proponent. The request was to omit the showers and changing areas for the pool used by residents of the apartment complex, and not the general public. Craig Burgess, Plan Review, noted that the clubhouse had been designed by one architect, and the pool by another. Following discussion, Commissioner Richard moved to approve, with the second by Commissioner V. Deylen. It was voted upon and carried.

(21) 15-03-6 Westminster Presbyterian Church, Marion

Tim Callas, J&T Consulting, spoke as proponent. Also speaking was J.W. Moore. The church had a vertical lift in a shaft that no longer functioned and was to be replaced. The request was to be allowed to keep the current doors, which had met the code of record. Following a lengthy discussion of the failure of the doors to comply with the clearance requirements for a bottle landing and citing inch pin concerns, Commissioner Brown moved to table to allow the proponent time to research possible remedies. Commissioner Hoch made the second. It was voted upon and carried.

(22) 15-03-10 500 Park Residences, Indianapolis

Tim Callas, J&T Consulting, spoke as proponent. The code prohibits exterior wall openings less than 5 feet from the property line. The request was to allow the north and west walls of the building closer than the compliant distance. The building, Type V-A construction, will be sprinklered throughout. During his presentation, the proponent corrected an error in the application. The west wall is 12.4% and the north wall is 9.4% unprotected openings, not a total of 9.4% as incorrectly stated on the application. These walls will be protected by close spaced sprinklers, 6 feet on center, on each floor. Following discussion, Commissioner Richard moved to approve, with the second by Commissioner Mitchell. It was voted upon and carried.

(23) 15-03-11 The Father's House, Indianapolis

Melissa Supper, RTM Consultants, spoke as proponent. Also present was Pastor Holland. Revised drawings were provided to the Commission members. The project was the conversion of an existing office building and warehouse to use as a church. The back portion of the facility is one story and will be a multipurpose room, the middle portion is two stories and will house the offices upstairs and classrooms on the first floor, and the front section is a single story. The facility will have a fire alarm and smoke alarm system.

throughout, and the back and middle sections of the building will be separated by a fire wall, but would still not be able to pass a Chapter 34 review even if sprinklers. The request was to allow a passing score for the facility. Following discussion, Commissioner Richard moved to approve with the condition that no classrooms were to be on the second floor. Commissioner Hoch made the second. It was voted upon and carried with one nay vote.

(24) 15-03-13 Bloomington High Point Apartments, Bloomington

Ed Rensink, RTM Consultants, spoke as proponent. The request was to allow the use of the prescriptive residential provisions of Chapter 4 of the 2009 Energy Code in lieu of a Comcheck report. Following discussion, Commissioner Hoch moved to approve, with the second by Commissioner Brown. It was voted upon and carried.

(25) 15-03-14(b) Cyclotron Vault and Ancillary Support, Noblesville

Melissa Tupper, RTM Consultants, spoke as proponent. The request was to omit sprinklers in the radioactive vaults. They are constructed of several feet of reinforced concrete, and contents, which are mostly noncombustible. She also stated that the fire detection system, when activated, would close and smoke dampers in supply and exhaust air ducts in the vaults. Following discussion, Commissioner Brown moved to approve, with the second by Commissioner Hoch. It was voted upon and carried.

(26) 15-03-15(a) Johnson County Central Dispatch and EOC, Franklin

Kon Click, Pyramid Architects, spoke as proponent. The request was to allow a handrail, installed in concrete, to remain at height of 33½", in lieu of a code-compliant 34". Following discussion, Commissioner Brown moved to approve, with the second by Commissioner Hoch. It was voted upon and carried.

(27) 15-03-16 Roper Castone Building Renovation, Noblesville

Melissa Tupper, RTM Consultants, spoke as proponent. An existing building was being changed from commercial to residential use. The second floor has only a single means of egress, which is not code-compliant. A 13D sprinkler system was to be installed, with first and second floor separation. Smoke detectors, and a 1-hour rated exit corridor would also be provided. The basement, not used by the public, would be separated, and protected by sprinklers and smoke detection. Following discussion, Commissioner Brown moved to approve with the condition that a sprinkler head be placed over the exit

stairways and the basement was to be sprinklered. Commissioner Hoch made the second. It was voted upon and carried, with one nay vote. Commissioner Mitchell abstained.

(28) 15-03-17 Life Church Renovation and Addition, Indianapolis

Melissa Tupper, RTM Consultants, spoke as proponent. The request was to allow the addition of 552 square feet, which connects the narthex to a gathering space, to omit sprinklers. The connector would contain no furnishings. Following discussion, Commissioner Richard moved to approve, with the second by Commissioner Von Deylen. It was voted upon and carried.

(29) 15-03-18 Carpe Diem Shadeland Ave, Indianapolis

No proponent was available for questions. Commissioner Von Deylen moved to table, with the second by Commissioner Hoch. It was voted upon and carried.

(30) 15-03-19(a)(b) Briggs Crop Nutrients LLXC, Columbia City

Melissa Tupper, RTM Consultants, spoke as proponent. The warehouse is used to store tanks of chemicals which are used on agricultural crops. It has been classified as an H-4 occupancy due to the amount of the chemicals involved. The request is to omit the sprinklers required by the occupancy classification, and by being 785 square feet over allowable area. The proponent stated the chemicals are stored in tanks, not on pallets, and that there is access to a public water system for sprinklers. Following discussion, Commissioner Hoch moved to approve both (a) and (b), with the second by Commissioner Hite. It was voted upon and carried, with one nay vote.

(31) 15-03-20 Mozzie Pizza Addition, Greenfield

John Benne spoke as proponent. A previous variance had been granted to allow a building greater than 5,000 square feet to omit sprinklers. The request in the current variance application was to omit sprinklers and renew the previously approved variance with a smaller area. The building had been reduced by 600 square feet. The additional exit, a part of the previous variance, would still be provided, and a fire lane would be created around the building for fire department access. Following discussion, Commissioner Hoch moved to approve, with the second by Commissioner Hite. It was voted upon and carried, with one nay vote.

- (32) 15-03-21 310 Stadium Drive, Brownsburg

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The school had converted some offices into pre-K and kindergarten classrooms, separated by a 2-hour fire barrier. The program is to be expanded, and the request stated in this variance was to allow the expansion of the E-occupancy by two rooms on the other side of the fire barrier without providing a fire barrier between the new rooms and the remainder of the building. Steve Jones, Brownsburg Fire Department, was in attendance and supported the variance. The building is sprinklered, and has new emergency lighting with generator. Following discussion, Commissioner Von Deylen moved to approve, with the second by Commissioner Hoch. It was voted upon and carried.

- (33) 15-03-24 Carton Craft 2015 Addition, New Albany

Chairman Hawkins handed the meeting to Commissioner Mitchell during action on this variance application. Ed Rensink, RTM Consultants, spoke as proponent. The sprinklered facility, a producer of paper cartons, is to have an addition of 24,000 square feet, also sprinklered. The facility does not meet the 30' separation all-around requirements for unlimited area, yet needs this to continue their manufacturing process. The request was to omit a fire wall, and allow the use of a portion of the exterior wall to become part of a draft stop at the connection point of the addition. Close spaced sprinklers will protect the opening on each side. Following discussion, Commissioner Hoch moved to approve, with the second by Commissioner Von Deylen. It was voted upon and carried.

Breaking and reconvening Chairman Hawkins recessed the Commission at 10:36 a.m. It was called back to order at 10:51 a.m.

- (34) 15-03-27 Holiday Inn Terre Haute, Terre Haute

Dennis Bradshaw, EP&C Consulting, spoke as proponent. An existing 5-story Holiday Inn facility, Type II-B construction, will be demolishing part of the current guest rooms and conference rooms to make way for a new restaurant. The request was to have non-rated doors and window assemblies in the fire walls that separate the restaurant addition. The entire building will be fully sprinklered, and heads placed six feet on center will be placed on each side of the openings in the fire wall to wash the non-rated assemblies. Following discussion, Commissioner Brown moved to approve, with the second by Commissioner Hoch. It was voted upon and carried.

- (35) 15-03-29 Bathroom Vent, Bloomington

No proponent was present for questions. Commissioner Mitchell moved to table, with the second by Commissioner Von Deylen. It was voted upon and carried.

- (36) 15-03-31 Westville Early Childhood Center Indoor Play Area, Westville

Melissa Tupper, RTM Consultants, spoke as proponent. The request was to allow the use of Chapter 34 to permit an existing garage to be used as an indoor play area for a child care facility. The main house is an A-3 occupancy, the garage Type VB construction. Maximum travel distance is 55 feet, and the number of children allowed by the Board of Health is 15. When asked why the proponent did not use Rule 13 to change the occupancy, she advised that an E occupancy is not allowed to use Rule 13. Following discussion, Commissioner Richard moved to approve with the condition that nothing was to be hung from the rafters without prior structural evaluation. Commissioner Von Deylen made the second. It was voted upon and carried.

- (37) 15-03-32(a)(b) Penn Street Tower Renovation, Indianapolis

Melissa Tupper, RTM Consultants, spoke as proponent. The issue was that of accessibility ramps and stairways with handrails which did not comply with code. Due to site constraints of the existing building, the ramps and stairways were adjusted to fit the available space and still provide accessibility. The handrails did not meet the required twelve inch clearance top and one bottom tread, while ramp landings were not the full 60 inches in length. Following discussion, Commissioner Brown moved to approve both variance (a) and (b) with the second by Commissioner Von Deylen. It was voted upon and carried.

- (38) 15-03-35(a)(b)(c)(d)(e)(f) River North Apartments, Indianapolis

Ralph Gerdes, Ralph Gerdes Consultants, spoke as proponent. The request in (a) was to have a non-rated corridor in the amenities area and fitness room by using a glass wall. The wall would be protected by close spaced sprinklers on both sides of the glass. The glass wall was to allow a view of the lake for the residents. Following discussion, Commissioner Von Deylen moved to approve, with the second by Commissioner Richard. It was voted upon and carried. Variance (b) was to omit the required 2-way communications in the elevator lobby. The phones will go to the 9-1-1 system if not monitored 24/7. Areas of refuge are to be provided in lieu of the lobbies. Following discussion, Commissioner Von Deylen moved to approve, with the second by Commissioner Jordan. It was voted upon and carried. Variance (c) was to allow the use of an NFPA 13R system, in lieu of the required NFPA 13 system. There are to be

apartments in the podium portion of the building, and a 5 story parking garage enclosed on 3 sides. The proponent explained the hardship was the cost to provide a 13 system for the apartments, which included concealed spaces. Following discussion, Commissioner Von Deylen moved to approve with the condition that the podium have an NFPA 13 system installed. Apartments were to have an NFPA 13R system. Current concealed and combustibile spaces do not have to be sprinklered. Commissioner Scheurich made the second. It was voted upon and carried. Variance (d) was to allow fire walls to terminate at exterior walls having windows within 4 feet of the fire wall. The proponent stated that the sprinklers heads over the windows by the fire walls would provide the protection of rated windows. Following discussion, Commissioner Von Deylen moved to approve, with the second by Commissioner Hoch. It was voted upon and carried. Variance (e) was to omit the required opening into the attic space for fire department access. The proponent explained they had flat trusses, and they would not allow a clear height over 30". Following discussion, Commissioner Von Deylen moved to approve, with the second by Commissioner Jordan. It was voted upon and carried with one vote. Variance (f) was a request to allow a 2-story vertical opening between the lab and the street level of the facility through the 3-hour floor separation. This will also have the glass wall on the corridor side. Following discussion, Commissioner Hoch moved to deny with the second by Commissioner Brown. It was voted upon and carried.

(39) 15-03-36 Weisser Park Elementary, Ft. Wayne

Melissa Tupper, RTM Consultants, spoke as proponent. The school was adding a 1,085 square foot vestibule and canopy. The request was to omit the required fire wall separating the addition from the existing facility. The canopy would be of non-combustible materials. Following discussion, Commissioner Brown moved to approve, with the second by Commissioner Hoch. It was voted upon and carried.

(40) 15-03-37 Taylor University Campus Center, Upland

Melissa Tupper, RTM Consultants, spoke as proponent. The facility, of Type III-B construction, was adding a 2-story addition of Type II-B construction. The request in (b) was to allow the use of the 12" thick triple wythe brick exterior wall in lieu of the required 3-hour separation. Variance (a) was a request to allow the existing stained glass windows to remain in the wall they wish to use as the rated separation wall. Close space sprinklers would be placed over the glass. Doors would be replaced with rated assemblies. Following discussion, Commissioner Hoch moved to approve both (a) and (b), with the second by Commissioner Brown. It was voted upon and carried.

(41) 15-03-38(a)(b) Indy Fringe Trailhead and Community Room, Indianapolis

Carrie Bellinger, RTM Consultants, spoke as proponent. A lift was being added to make an addition accessible to the existing facility. Variance (a) was to allow the lift's gate to extend less than a foot into the required egress width of the second floor. There are 2 occupants of the office, and the gate intrudes only when the lift is being used. Commissioner Hoch moved to approve, with the second by Commissioner Mitchell. It was voted upon and carried. Variance (b) was to allow the headroom height of a stairway for the second floor mechanical room to not comply with the required 80 inches. The proponent stated signage warning of low headroom would be posted. Following discussion, Commissioner Hoch moved to approve, with the second by Commissioner Mitchell. It was voted upon and carried.

(42) 15-03-39(a)(b) Amerifab, Indianapolis

Dennis Bradshaw, FP&C Consultants, spoke as proponent. The existing building, when purchased eight years ago, did not have a functioning sprinkler system. The Indianapolis Fire Department had cited the owners for failure to maintain. The owners had it evaluated and were told it was not repairable, and to install a new system would be a financial hardship, as would the department requirement that a firewatch be posted until the violations are corrected. The request was to remove the non-functioning sprinkler system. The building is an F-1 which manufactures parts for the steel industry, and has a low fire load. Following discussion which included a brief contribution by Margie Bovard, Indianapolis Fire Department, and Jeff Dean, Indianapolis Code Compliance, Commissioner Hoch moved to approve with the condition that the remaining sprinkler system be replaced within 90 days. Commissioner Richard made the second. It was voted upon and carried.

(43) 15-03-40 Planet Fitness, Brownsburg

This application was not listed on the agenda for discussion. Commissioner Mitchell moved to add it to the agenda, with the second by Commissioner Richard. It was voted upon and carried. Tim Callas, J&T Consulting, then spoke as proponent. Also present was Steve Jones, Brownsburg Fire Department. The fitness center acquired a space in the 1961-era building which had previously been a fitness center. An additional bay in the center was being added for increased space. The sprinklered tenant space has a 2-hour area separation wall to the west which is not structurally independent. The request was to allow the wall to not be structurally independent. The existing combustible canopy contiguous with the space will be sprinklered as well as concealed spaces beneath. Mineral wool draftstopping will be provided at each end of the canopy to compartmentalize. Following a lengthy discussion, Commissioner Hoch moved to approve with the condition that both sides of the barrier wall between Planet Fitness and the BMV be protected with close spaced sprinklers on both sides of the wall. Commissioner Richard made the second. It was voted upon and carried.

Breaking and reconvening. Chairman Hawkins recessed the Commission at 12:27 p.m. It was called back to order at 12:49 p.m.

6. Discussion and possible Commission action

New Prairie Senior High School
Administrative Cause No. DHS-150-FR-SC-001
Non-Final Order of Dismissal

Commissioner Mitchell moved to affirm the Non-final Orders of Dismissal, with the second by Commissioner Hite. It was voted upon and carried.

8560 Broadway
Administrative Cause No. 14-15
Non-Final Order of Dismissal

The Administrative Law Judge had found that the local fire official had no standing to file a request for an administrative review of the granting of the variance because he was not an aggrieved party. The judge then found in favor of the Agency. Following a discussion of options with Jim Schnitz, Deputy Attorney General, Commissioner Hoch cited a Commission intent to review with the second by Commissioner Mitchell. It was voted upon and carried. Briefs were to be filed by April 15, 2015.

7. Discussion and Commission action on Petitions for Review (timely filed unless otherwise noted)

New Prairie United School Corporation
Order – Fire and Building Code Enforcement

Indianapolis Fire Department
Variance 14-12-46 Manley Finish Grading Inc.
Not timely filed

Commissioner Mitchell moved to grant the timely-filed petitions for review, with the second by Commissioner Furnish. It was voted upon and carried.

A discussion was held concerning the actual intent of the request by the City of Indianapolis regarding Manley Finish Grading, Inc. It was determined by questioning Courtney Gordon, Indianapolis Fire Department, that he was actually requesting a reconsideration, and not an administrative review. It was decided that he should provide, in writing, the reasons he felt the variance should be reconsidered and submit them to staff for discussion at the April meeting.

8. Local Plan Review Criteria – Pam Walters

Pamela Walters, staff attorney, had prepared a handout for the members of the Commission, showing what was changed from the initial meeting. Page 3, item 4, last sentence terminology was clarified by Ms. Walters. Page 4, D, item 3 was called out to discuss if HB should be an IC cite. The hiring of an outside design professional issue was discussed again, centering on the examiner of record needing to be an employee to provide some quality control for the third party examiner. Bob LaRue, Monroe County, noted he would like to remain a “staff member” and replace it with “person” in 1 and 2B. This would allow options to examine plans in a timely manner when events impact the ability to review in a timely manner. C1A and C2A, the plans examiner of record should be an employee of the jurisdiction. C4 spoke of “construction science” and “construction management” was discussed. A “design professional as defined under IAC 12-6.2(d)” was discussed. IC 25-4 and IC 25-31 design professional qualifications were referenced as significant in the scope of defining what design professionals are to be allowed to qualify for a local plan review. The process of adopting a rule was determined to be needed and the process was intended to be begun.

9. Non-Rule Policy – Chairman Hawkins

Chairman Hawkins discussed the Comcheck amendment and the 2009 Energy Code, and how he felt the need to get a variance to comply with the 2009 Energy Code was unnecessary. Jeff Dean requested that the proposed non-rule policy be brought up for public comment before adoption.

Before beginning discussion, Chairman Hawkins noted this might not be the correct place to bring up this issue, but he felt it important. The number assigned to engineers, architects, etc. when they received their licenses from the licensing board were changed when the state began their on-line program. Those with previous numbers, though changed, were never told to change their stamps, etc. and have, in some instances, had

projects delayed because the stamp and the computer record don't match. Chairman Hawkins hoped some way to correct this could be created.

10. Chairman Hawkins then called for any further business. Hearing none, he then adjourned the meeting at 1:45 pm.

APPROVED _____
John Hawkins, Chairman

DRAFT